MagicFest 2018 Volunteer Application Form

Thank you for your interest in volunteering for the Edinburgh International Magic Festival (MagicFest). The Festival depends on the dedication and generosity of volunteers supporting our event and we are grateful for the considerable contributions made by our many volunteers.

Please note, you must be 18 years or older to apply. ***The closing date for applications is Monday 16th April 2018.*** We have a limited number of positions available and once these have been filled, the application process will be closed.

Please note you are required to attend the MagicFest Volunteer Training Day on Sun 6th May from 11am till 3.30pm – ***attendance at this event is obligatory (unless you are only applying for Volunteer Photographer role) so please take this into account when applying.***

To apply, please fill in the application form below and email it to Charline Roth at [volunteers@magicfest.co.uk](mailto:volunteers@magicfest.co.uk)

Or post it to:

*Volunteer Co-ordinator*

*Edinburgh International Magic Festival*

*28a Great King Street*

*Edinburgh*

*EH3 6QH*

If you have any questions, please contact the Festival office on 0131 523 1508

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| **Personal Details** | |
| First Name(s): | Last Name: |
| Home address: | |
| Email address (please print): | |
| Mobile Telephone No: | Home Telephone No: |

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| --- | --- | --- | --- | --- | --- |
| **Age range:** | 18-24: | 25-30: | 31-40: | 41-50: | Over 50: |

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| **Are you:** | A student: | In full-time employment: | Working part-time: |
|  | Unemployed: | Self employed: | Retired:? |

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| **First contact to call in an emergency** | |
| Name: | Relationship: |
| Telephone 1: | Telephone 2: |

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| **Why would you like to volunteer at MagicFest 2018?** |

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| **Where did you hear about this opportunity?** |

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| **Previous work experience:** | | |
| Please provide a brief summary of your recent employment history: | | |
| Do you have any previous volunteering experience? | Yes: | No: |
| If yes, please provide details: | | |
| Have you worked in a role that involved customer service or sales? | Yes: | No: |
| If yes, please provide details: | | |
| Do you have any other skills or work experience that you feel would be relevant? | | |

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| **References** | |
| Please give the names and addresses of two referees. These will not be contacted without your prior approval. | |
| 1. Name: | Position: |
| Address: | |
| Email address (please print): | Telephone: |
| 2. Name: | Position: |
| Address: | |
| Email address (please print): | Telephone: |

**Volunteer Roles and Availability**

You can apply for one or more of the volunteer roles. We would ask that you are available for a minimum of three shifts during the Festival. Please fill out your availability in the table below and your rota will be given to you a few weeks before the festival and confirmed at the Volunteer Training Day. If your availability changes, please let us know as soon as possible. Please note that spaces are limited for each role but we will try to accommodate your preferences.

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| Please state which volunteer role(s) you would like to apply for: |
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**Please indicate in the following availability table, the days and shifts you are able to help:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Time | 17.00-23.00 Front of House | 11.00-17.00 Front of House | 13.30-17.30 Front of House | 18.30-22.00 Front of House | 17.00-21.00 Front of House | 12.00-22.00 Backstage Assistant | Photographer  (please state your availabilities below) |
| Venue | Assembly Roxy | Assembly Roxy | Storytelling Centre | Storytelling Centre | Writers Museum | Lyceum Theatre |  |
| Fri 11 May |  | n/a | n/a | n/a | n/a | n/a |  |
| Sat 12 May |  |  | n/a | n/a | n/a | n/a |  |
| Sun 13 May | n/a |  |  |  | n/a | n/a |  |
| Mon 14 May | n/a | n/a | n/a |  |  | n/a |  |
| Tue 15 May | n/a | n/a | n/a |  |  | n/a |  |
| Wed 16 May | n/a | n/a | n/a |  |  | n/a |  |
| Thu 17 May | n/a | n/a | n/a | n/a |  | n/a |  |
| Fri 18 May | n/a | n/a | n/a | n/a | n/a |  |  |
| Sat 19 May | n/a | n/a | n/a | n/a | n/a |  |

**\* Backstage Assistant MUST be available for both Fri 18 May and Sat 19 May shifts.**

**\*\* Volunteer Photographers' are asked to commit to a minimum of three days (approx. 4 hrs per day)**

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| **Please tick the boxes below:** |
| I have read and understood the MagicFest Volunteer Policy and role description(s). |
| I can attend the Magic Training Day on Sunday 6 May from 11am till 3.30pm. |

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| --- | --- | --- | --- | --- |
| **Could you please let us know your t-shirt size?** | | | | |
| Small | Medium | Large | XL | XXL |

**Thank you for taking the time to complete the application form.**

**We look forward to hearing from you!**