MagicFest 2019 Volunteer Application Form

Thank you for your interest in volunteering for the Edinburgh International Magic Festival (MagicFest). The Festival depends on the dedication and generosity of volunteers supporting our event and we are grateful for the considerable contributions made by our many volunteers.

***The closing date for applications is Monday 2nd December 2019.*** We have a limited number of positions available and once these have been filled, the application process will be closed. You must be 18 years or older to apply.

Volunteers are required to attend the MagicFest Volunteer Training Day on Sun 22nd December from 11am – 2pm ***attendance is compulsory (unless you are only applying for Volunteer Photographer role), so please take this into consideration when applying.***

To apply, please fill in the application form below and email it to Ida Casilli at [ida@magicfest.co.uk](mailto:ida@magicfest.co.uk).

Or post it to:

*FAO Volunteer Co-ordinator*

*Edinburgh International Magic Festival*

*101 Rose Street South Lane,*

*Edinburgh*

*EH2 3JG*

If you have any questions, please contact the Festival office on 0131 618 9900 or email info@magicfest.co.uk.

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| **Personal Details** | |
| First Name(s): | Last Name: |
| Home address: | |
| Email address: | |
| Mobile Telephone No: | Home Telephone No: |

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| --- | --- | --- | --- | --- | --- |
| **Age range:** | 18-24: | 25-30: | 31-40: | 41-50: | Over 50: |

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| --- | --- | --- | --- |
| **Are you:** | A student: | In full-time employment: | Working part-time: |
|  | Unemployed: | Self-employed: | Retired:? |

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| **First contact to call in case of emergency** | |
| Name: | Relationship: |
| Telephone 1: | Telephone 2: |

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| **Why would you like to volunteer at MagicFest 2019?** |

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| **Where did you hear about this opportunity?** |

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| --- | --- | --- |
| **Previous work experience:** | | |
| Please provide a brief summary of your recent employment history: | | |
| Do you have any previous volunteering experience? | Yes: | No: |
| If yes, please provide details: | | |
| Have you worked in a role that involved customer service or sales? | Yes: | No: |
| If yes, please provide details: | | |
| Do you have any other skills or work experience that you feel would be relevant? | | |

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| **References** | |
| Please give the names and addresses of two referees. These will not be contacted without your prior approval. | |
| 1. Name: | Position: |
| Address: | |
| Email address (please print): | Telephone: |
| 2. Name: | Position: |
| Address: | |
| Email address (please print): | Telephone: |

**Volunteer Roles and Availability**

You can apply for one or more of the volunteer roles. We would ask that during the Festival you are available for a minimum of:

**- three FOH shifts** or

**- two Backstage shifts** or

**- three days as a Volunteer Photographer (approx. 4 hrs per day)**  
Please fill out your availability in the table below and your rota will be given to you a few weeks before the festival and confirmed at the Volunteer Training Day. If your availability changes, please let us know as soon as possible. Please note that spaces are limited for each role but we will try to accommodate your preferences.

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| Please state which volunteer role(s) you would like to apply for: |
|  |

**Please indicate in the following availability table, the days and shifts you are able to help:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Time | 16:00-19:30 Front of House | 13:30- 16:30  Front of House | 18:30- 21:00  Front of House | 10.00-14.00 Front of House | 15:00-21:00  Front of House | 12.00-21.00 Backstage Assistant | Volunteer Photographer |
| Venue | Traverse Theatre | Traverse Theatre | Traverse Theatre | Storytelling Centre | Lauriston Castle | Traverse Theatre |  |
| Fri 27 Dec |  | n/a | n/a | n/a | n/a |  |  |
| Sat 28 Dec | n/a |  |  |  | n/a |  |  |
| Sun 29 Dec | n/a |  |  | n/a | n/a |  |  |
| Mon 30 Dec | n/a |  |  | n/a | n/a |  |  |
| Thu 2 Jan | n/a | n/a | n/a | n/a |  | n/a |  |
| Fri 3 Jan | n/a | n/a | n/a | n/a |  | n/a |  |
| Sat 4 Jan | n/a | n/a | n/a | n/a |  | n/a |  |
| Sun 5 Jan | n/a | n/a | n/a | n/a |  | n/a |  |

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| **Please tick the boxes below:** |
| I have read and understood the MagicFest Volunteer Policy and role description(s). |
| I can attend the Magic Training Day on Sunday 22nd December 2019 from 11am to 2pm |

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| --- | --- | --- | --- | --- |
| **What t-shirt size would you require?** | | | | |
| Small | Medium | Large | XL | XXL |

**Thank you for taking the time to complete the application form.**

**We will be in touch shortly.**